

SENATE BYLAW 8
Tenure Eligibility of Faculty in University Counseling Center
(Senate Bylaw 8, May 27, 1965; Repealed by Action of the Senate on 4/84)

SENATE BYLAW 9
Classification of Rank
(Senate Bylaw 9, June 1, 1965; Repealed by Action of the Senate on 3/89)

SENATE BYLAW 10
Exception for Faculty Eligible for Permanent Status
(P.K. Yonge Developmental Research School and
County Extension Faculty)
(Senate Bylaw 10, June 17, 1956; Repealed by Action of the Senate 12/95)

SENATE BYLAW 11
Procedural Tenure Rules
(Senate Bylaw 11, March 24, 1966; Repealed by Action of the Senate 12/95)

SENATE BYLAW 12
Visiting Professors
(Repealed by Action of the Senate on 6/67)

SENATE BYLAW 13
College Evaluations
(Senate Bylaw 13, February 27, 1966; Amended 5/74 and 12/95, 2/2009)

- (1) The Senate recognizes the diversity of the colleges and schools within the University and endorses the position that procedures for evaluating colleges and schools should take these diversities into account. Many of the colleges and schools are evaluated by visiting teams from national accrediting associations. Appropriate advantage should be taken of such evaluations.
- (2) Evaluations of each college, school or other major academic administrative unit shall normally be conducted at least once every seven years, or more often if deemed desirable by the President of the University.
- (3) The periodic evaluations shall be conducted by one of the following bodies, as deemed appropriate by the Provost and other Vice Presidents as appropriate in consultation with the dean or director and representative faculty members of the unit being evaluated by:
 - (a) A visitation team representing the national accrediting agency of the unit being evaluated.

- (b) A special committee appointed by the Provost for purposes of conducting the evaluation.
- (4) In cases where the evaluation is conducted by a special committee, the following policies and procedures shall be followed:
- (a) The size of the committee shall be appropriate to the assigned task, but normally should not be less than three nor more than five.
 - (b) A majority of the committee shall, except in unusual circumstances, be specialists who are not members of the University faculty. The other members may be appointed from the University faculty, but a committee not containing any University faculty members may be appointed.
 - (c) The committee shall evaluate the entire program of the unit, giving special attention to the particular needs and problems of the unit and the quality of leadership shown, with particular reference to the procedures set forth in Article V of the University Constitution. The report of the committee shall contain appropriate recommendations to the Provost based upon findings of this periodic evaluation, including a specific recommendation concerning the continuation of the dean or director in his or her administrative capacity.
 - (d) Prior to the visitation of the evaluation committee, the dean or director of the unit being evaluated shall prepare and send summary materials to each member of the evaluation committee on the unit's programs of teaching at all appropriate levels, research and extension, and on the faculty.
 - (e) The evaluation committee shall submit a draft of its report to the dean or director of the unit being evaluated. The purpose of this draft is to give the dean or director an opportunity to review the report for accuracy of factual information. Depending upon the discretion of the evaluation committee, this draft report may or may not contain recommendations. After having received the draft back from the dean or director, the evaluation committee shall submit its final report to the President of the University who shall forward it for appropriate action through the appropriate vice presidents to the dean or director of the unit being evaluated, who, in turn shall distribute copies of the report to the unit's faculty.
- (5) In cases where the evaluation is conducted by a visitation team representing a national accrediting agency, policies and procedures of the agency for conducting such evaluations shall be accepted. However, the Provost shall, when appropriate, request the accrediting agency visitation team to investigate and report on any specific matters which may normally not be covered by such evaluations. Further, the evaluation report of such teams shall be distributed to members of the faculty of the unit being evaluated unless the policy of the accrediting agency forbids such distribution.

- (6) In the event a unit is evaluated by a national accrediting agency and an additional evaluation by a special committee is also deemed necessary, the special committee will make full use of the reports, data, conclusions and recommendations of the accrediting agency evaluation committee in order to prevent unnecessary duplication of activity.
- (7) The Provost shall schedule and make arrangements for college evaluations.

SENATE BYLAW 14
Faculty Representation on the Administrative Council
(Senate Bylaw 14, December 3, 1968; Repealed by Action of the Senate 12/95)

SENATE BYLAW 15
Privileges of Non-members at Meetings of the Faculty Senate
(Senate Bylaw 15, February 27, 1969; Amended 9/71, 4/84 and 12/95)

Any member of the faculty shall have the right to attend meetings of the Senate, but shall not be entitled to a vote or to have the floor unless reporting at the request of the Senate. Members of committees elected by the Senate, but who are not members thereof, may have the privilege of the floor but shall not vote.

- (1) Representatives of the press, duly accredited by their publications, may attend all open meetings of the Faculty Senate. A maximum number of representatives from each publication may be established by the presiding officer of the Senate.
- (2) The President of the University or the presiding officer of the Senate may invite as many as ten (10) individuals, not members of the Faculty Senate, to attend specific open meetings of the Senate, but they shall not be entitled to vote, or to have the floor unless reporting at the request of the presiding officer or of the Senate.
- (3) At the discretion of the President or the presiding officer and insofar as seating capacity permits, students and staff of the University of Florida and the general public may attend open meetings of the Senate. None of these persons shall have the privilege of the floor. In case of disorder, the presiding officer shall order any offending person from the assembly hall.
- (4) The presiding officer of the Senate, in advance of each meeting, shall designate a part of the assembly hall for the seating of non-members.
- (5) In case of insufficient seats, the presiding officer of the Senate, in conjunction with the Steering Committee, shall arrange the seating on the following priorities:
 - (a) Members of the Senate shall sit in an area designated by the Senate Steering Committee.

- (b) Faculty not members of the Senate.
- (c) Representatives of the press.
- (d) The designees of the President or the presiding officer who have business before the Senate or are otherwise designated to attend a specific meeting.
- (e) Members of the staff and the student body of the University of Florida.
- (f) The general public.

SENATE BYLAW 16

**Tenure Eligibility of Members of Veterans Administration Hospital
and University of Florida Health Science Center – Jacksonville
(Senate Bylaw 16, March 30, 1972; Repealed by Action of the Senate 12/95)**

SENATE BYLAW 17

**Appeal Procedures for Non-renewal of Non-tenured Faculty
(Senate Bylaw 17, January 26, 1973; Repealed by Action of the Senate 12/95)**

SENATE BYLAW 18

**Periodic Departmental Evaluations
(Senate Bylaw 18, March 28, 1974; Amended 12/95, 2/2009)**

- (1) Departmental evaluations shall normally be conducted at least once every seven years. More frequent evaluations may be conducted by the department chairperson, the dean of the college in which the department resides, the Provost or the President of the University.
- (2) A committee for conducting the departmental evaluations shall be appointed after consultation with the Vice President for Research, dean of the college in which the department resides, chairperson of the department and representative faculty members from the department. This committee usually consists of two or more specialists, not members of the University faculty, invited to the campus to conduct the evaluation. One member shall be designated as chairperson. The outside specialists should spend at least two days on campus conducting the evaluation, after which they will submit a written report of the evaluation to the Provost with copies to the appropriate administrators. In addition to the outside specialists, the Provost, when appropriate, may appoint one or more members of the University of Florida faculty to the Evaluation Committee.

- (3) Prior to the Evaluation Committee's first meeting, there shall be prepared and sent to it summary materials on the departmental programs of teaching, all appropriate levels, on research and/or extension and concerning the faculty.
- (4) The Evaluation Committee shall evaluate the entire program of the department and make specific recommendations on the curriculum, content of courses, research, strength of the faculty, quality of leadership and the chairperson's adherence to the provisions of Article V of the Constitution of the University of Florida. In the course of its investigation, the Committee shall interview faculty members and students of the department and shall provide an opportunity for any faculty member so desiring to present information to the Committee.
- (5) The results of recent evaluations of the department chairperson conducted by the Provost shall be made available to the Committee. If, in the opinion of the chairperson of the Evaluation Committee, the most recent evaluation of the department chairperson is not sufficiently current, the Provost shall conduct a new evaluation of the department chairperson prior to the departmental evaluation. In releasing evaluations of the department chairperson to the Committee, the Provost shall comply with University and State of Florida Laws and policy regarding limited access and confidentiality of personnel records.
- (6) The Evaluation Committee shall submit a draft of its report to the department chairperson(s) of the department(s) being evaluated. The purpose of this draft is to give the department chairperson an opportunity to review the report for accuracy of factual information. Depending upon the discretion of the Committee, this draft report may or may not contain recommendations. After having received the draft report back from the department chairperson, the Committee shall submit its report to the Provost, who shall forward it to the Dean of the Graduate School, dean of the college with such comments, recommendations or observations as desired. The dean of the college shall submit the report to the chairperson of the department being evaluated for distribution to the faculty members of that department.
- (7) In those cases where the Provost and the Vice President for Research and/or the dean or deans of the college or colleges involved deem appropriate, separate departments in related disciplines may be evaluated at the same time by the same evaluation committee. Such action shall be taken in consultation with the chairperson and representative faculty of the departments concerned.
- (8) In cases where a department or departments or a program is evaluated by reviewers appointed by an external agency, the Provost shall consult with the appropriate administrative officers, including the chairperson or chairpersons and the faculty of the department. Departments or program concerned to determine whether such external reviews should be used as the periodic departmental evaluations provided for in Article IV, Section 3 of the Constitution of the University of Florida and in Paragraph 1 of this Bylaw.

- (9) The Provost shall schedule and make arrangements for departmental evaluations. The Provost may delegate his or her authority under this Bylaw to appropriate designees.

SENATE BYLAW 19
Appeal Procedures of the Faculty Senate Committee
on Professional Relations and Standards
(Senate Bylaw 19, October 27, 1988; Repealed by Action of the Senate 12/95)

SENATE BYLAW 20
University Committees
(Senate Bylaw 20, April 11, 2002, 1/2006, 4/2006; Amended 12/17, 5/18)

(A) Senate Organization and Procedure: University Committees

(1) Establishment of Committees

- (a) Senate standing committees must be established by action of the Senate.
- (b) Special Senate committees may be established either by action of the Senate, or by the Steering Committee acting in consultation with the President.
- (c) The Committee on Committees shall annually review the list of Senate Committees, and shall recommend to the Senate which Senate committees shall be continued, reclassified, dissolved, or added.
- (d) When in the study of matters before a committee, it is advisable to bring in special assistance from persons outside the committee, a subcommittee, including such persons, may be named by the committee. Such a subcommittee shall be temporary in nature. It shall be responsible to, and make its report to the committee which appointed it, and it shall not be designated as a Senate committee.

(2) Description of Committees

- (a) Certain committees shall be designated Senate Operations or Senate Standing Committees and their duties and responsibilities shall be as set forth in the Constitution. These shall include:
 - 1. Academic Freedom, Tenure, Professional Relations and Standards Committee.
 - 2. Committee on Committees.

3. University Constitution and Rules Committee.
 4. Honorary Degrees, Distinguished Alumnus Awards and Memorials Committee.
 5. Senate Nominating Committee.
 6. Senate Steering Committee.
 7. University Libraries Committee.
- (b) Certain committees shall be designated as Joint Committees. These shall include:
1. Academic Assessment Committee. The President shall appoint four members to this committee, and the Senate shall elect four members from the faculty at large. Preference should be given to members with previous experience in curriculum development and evaluation and/or program accreditation. The student government shall select one non-voting student member. The President or the President's designee appoints the chair. A co-chair will be elected from and by the four Senate-elected members. The Academic Assessment Committee reviews Academic Learning Compacts (ALC) for all undergraduate, graduate, professional and certificate academic programs, and all Student Learning Outcomes (SLOs) and program goals for each academic program at the University. The committee reviews and recommends the Institutional Assessment Plans for General Education and Quality Enhancement Plan. The committee will provide an annual report of its work, findings, and recommendations to the Senate and the President.
 2. Academic Personnel Board. The President will appoint ten members, five of whom will be selected from a slate of nominees elected by the Faculty Senate from the faculty at large. All faculty nominees must be senior-ranked faculty members with strong teaching and research records, selected from a variety of disciplines. Eligible faculty members are those who have attained the highest promotional rank in the faculty title series to which they are appointed and who do not also have an academic administrative appointment. Three times as many nominees as openings will be provided annually. The Chair is appointed by the President or the President's designee. The Academic Personnel Board advises the President with respect to promotion and tenure nominations, serving in a fact-finding and consultative role. The President may divide the Academic Personnel Board into more than one working group to expedite the review of nominations.

3. University Curriculum Committee. The President or the President's designee shall appoint 12 voting members to this committee from the majority of baccalaureate degree-granting colleges within the University. The Senate shall elect twelve voting members from the faculty at large. Student Government shall select three non-voting members. A chair is appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee Senate representatives. This Committee shall consider all requests for changes in undergraduate curricula or catalog listings, and for the addition of new courses of instruction in any of the colleges, divisions and schools of the University, except the Graduate School. When the question under consideration pertains to a course or courses at the "5000" level, available for graduate major credit, the Committee shall act jointly with the Graduate School. The Committee shall endeavor to eliminate unnecessary proliferation of courses and duplication of subject matter among courses. Ordinarily, the Committee's decisions on proposals to add courses to the curriculum or to delete courses from the curriculum shall be final, but the department that is offering the course or proposing to offer it, may appeal the Committee's decision to the Senate. Such an appeal shall be addressed to the Committee, which shall either reverse its earlier decision or ask the Steering Committee to schedule Senate consideration of the appeal. The Committee's decision on proposals to add, delete, or make changes in programs of instruction leading to undergraduate degrees shall not be a final decision, but shall be submitted to the Senate for final action. When the Committee begins to consider items requiring Senate approval, the Committee's co-chair shall inform the Chair of the Academic Policy Council.
4. General Education Committee. The President or the President's designee shall appoint eight voting members to this committee from the majority of baccalaureate degree-granting colleges within the University. The Senate shall elect eight voting members from the faculty at large. Student Government shall select two non-voting members. The non-voting chair shall be appointed by the President or the President's designee. A co-chair who shall have the right to vote shall be elected by and from the Committee's Senate representatives. The General Education Committee establishes a philosophy of what constitutes the general education component for baccalaureate degrees offered by the University. It reviews, in accordance with established criteria, all courses proposed to fulfill General Education and University Writing and Math requirements. It makes recommendations to the Curriculum

Committee regarding the continued effectiveness of the general education program.

5. Graduate Council. The Graduate Council shall assist the dean in executing the policies of the Graduate Faculty in matters related to graduate study and associated research. It shall be composed of twelve members of the Graduate Faculty, a graduate student elected by the Graduate Student Council, a representative from the Graduate Coordinators' Advisory Council, and the Dean of the Graduate School who shall serve as Chairperson. In the Dean's absence, an Associate Dean shall be designated as the Dean's representative. Six of the twelve faculty members of the Graduate Council shall be elected by the Graduate Faculty for overlapping terms of three years. Each year, the Dean of the Graduate School will appoint a Nominating Committee of no fewer than three members of the Graduate Council. The Nominating Committee will provide a slate of six or more candidates which will be discussed by the members of the Graduate Council who will determine the final slate to be put forth to the Graduate Faculty for a vote. This process will take place before the end of the Spring semester. The entire slate indicating the individuals elected will be presented to the Provost for consideration in making appointments for the other members of the Graduate Council. The graduate student member of the Graduate Council, who must be a doctoral student, serves a two-year term. During the first year, the student serves as a non-voting alternate member who is expected to attend all meetings and participate in the deliberations. During the second year, the student assumes voting privileges, and a new alternate member is elected by the Graduate Student Council to a two-year term. The Graduate Coordinators' Advisory Council representative shall be a current member of that body, elected by its membership to a one-year term on the Graduate Council and eligible for re-election for a second term. The Graduate Council shall establish sub-committees as needed, and shall prepare the agenda for Graduate Faculty meetings, which shall normally be held at least once a term. Agenda items to be acted upon at Graduate Faculty meetings shall be reported on by the subcommittee responsible. Other motions from the floor shall be referred to the appropriate subcommittee.

6. Lakes, Vegetation and Landscape Committee. The Lakes Vegetation and Landscape Committee consists of six faculty members, three appointed by the President or the President's designee and three elected by the Senate from the faculty at large, plus one student member. The Chair is elected. This Committee is responsible for items that affect the use of University lakes,

including guidelines for use of such lakes in order to preserve their ecological integrity and research capabilities, and the management and well being of natural areas containing non-domesticated plants and animals. It provides recommendations concerning enforcement of policies regarding the removal of trees and other vegetation. It provides input to the University Land Use and Facilities Planning Committee regarding planning of major landscape elements such as green space, open space, and significant architectural features to ensure their compatibility with existing and planned landscaping and master planning. It provides recommendations to the Vice President for Finance and Administration about construction on campus, specifically concerning: programming, including general site suitability having an impact on trees, landscape, natural areas and lakes; schematic design, including tree removal, plans for transplants, replacements and/or mitigation based on building footprint, utility corridors and other construction activities; and design development including new landscaping, appropriateness and inclusion of any mitigation for tree removal.

7. Land Use and Facilities Planning Committee. The Land Use and Facilities Planning (LUFP) Committee consists of 20 faculty members, ten appointed by the President or his/her designee and ten elected by the Senate from the faculty at large, plus three student members. The Chair is elected. In conjunction with the Lakes Vegetation and Landscaping Committee, the Preservation of Historic Buildings and Sites Committee, and the Parking and Transportation Committee, this committee will be responsible for providing recommendations on the overall appearance and development of the campus to the Vice President of Finance and Administration. This committee shall also provide recommendations regarding the enforcement of the University of Florida Master Plan policies and guidelines. Its responsibilities are to participate in the development and updating of the University of Florida Master Plan, to recommend policies for land use and facilities development, and to review and recommend approval/denial of all requests for land use changes. The committee will monitor the execution of the University of Florida Master Plan by reviewing and recommending approval/denial of all project sites during the Programming and Schematic Design phases; review and recommend approval/denial of architectural design of buildings and landscaping, building additions/renovations, and utility projects during the design development phase; provide input on minor projects (\$1 M and less) that impact the footprint building exterior of potential historic building's interior; and assist in upholding the policies, procedures

and standards set by the University of Florida Master Plan. The committee will work with other committees referenced above in an integrated and holistic approach to campus planning and development.

8. **Parking & Transportation Committee.** The Parking & Transportation Committee consists of 14 faculty members, seven appointed by the President or the President's designee and seven elected by the Senate from the faculty at large, plus five student members. The Chair is elected. This committee reviews and recommends rules and regulations of a non-financial nature governing traffic, parking and registration of vehicles, bicycles, scooters and motorcycles and public transportation to and on the campus. It reviews and recommends programs to meet and enhance the parking and transportation on the campus. It reviews and recommends site locations for new parking facilities and parking lot enhancements on the campus. It reviews and recommends special parking requests from University departments, students, staff and faculty. It reviews and recommends any significant findings regarding all parking and transportation matters. It reports to the Vice President for Finance and Administration the significant findings of the Committee regarding all parking and transportation matters considered by the Committee.

9. **Preservation of Historic Buildings & Sites Committee.** The Preservation of Historic Buildings and Sites Committee consists of fourteen faculty members, five appointed by the President or his/her designee the University Historian and the Director of Preservation Programs as voting ex-officio members, and seven elected by the Senate from the faculty at large, plus two student members. The Chair is elected. The committee is assisted in its efforts by four university liaisons, the Assistant Director of Architecture and Engineering in the Physical Plant Division, the Director of Facilities Planning and Construction, the Assistant Director for Planning, and the Assistant Housing Director for Facilities Management. This committee assists the University in implementing its Policy on Historic Preservation, filed with the Florida Secretary of State, as a Programmatic Memorandum of Agreement for Protection of Historical Resources. In support of this Memorandum, it assists the University in fulfilling federal and state obligations with respect to its historic and archeological resources. It reports to the Vice President for Finance and Administration the significant findings on all matters considered by the Committee.

10. Research Policy Committee. The Research Policy Committee shall be composed of fourteen members: ten deans or vice presidents appointed by the Vice President for Research, one ex-officio faculty member (the chair of the Faculty Senate Policy Council on Research and Scholarship), and three faculty members elected by the Senate from the faculty at large. All nominees for election by the Senate should have strong research and scholarly records and they must all be from different colleges or academic units. The Chair shall be the Vice President for Research. The Research Policy Committee shall advise the Vice President for Research on matters of University-wide policies related to the promotion and development of the University's research program. One of the three faculty members elected by the Senate shall be chosen to serve on the Senate Policy Council on Research and Scholarship.
11. Student Petitions Committee. The Student Petitions Committee shall be composed of six appointed members, three elected members and two students. The Chair is appointed. This committee shall act for the Senate on the petitions of students requesting waivers of University academic regulations except petitions requesting (1) late registration, (2) exceptions to minimum-maximum load regulations, (3) changes of schedule after the date authorized for such changes, and (4) adding of courses after the date set in the University Calendar as the last time for adding courses. These four kinds of petitions shall be acted on by the school or college in which the student is enrolled. Petitions approved by the school or college must be reported to the Registrar's Office before the action becomes official.
12. Sustainability Committee. The Sustainability Committee is an advisory body to encourage application of sustainability principles in all university policies, practices and operations. The Sustainability Committee consists of nineteen members, including eight faculty members elected by the Senate from the faculty at large, seven faculty or staff appointed by the President's designee, and two student members selected by the student government. The director of the Office of Sustainability and an academic officer appointed by the provost serve as nonvoting *ex officio* members. The Chair is elected by the committee. Sustainability is defined as meeting the needs of the present without compromising the ability of future generations to provide for themselves. Sustainability embraces three interdependent areas of concern: environmental preservation, economic viability, and social justice. A sustainable practice preserves rather than destroys its ecological base, ensures rather than undermines long-term economic benefits, and advances

rather than retards matters of equity and diversity. The Sustainability Committee also promotes sustainability within the University and in the University's relations with the larger community and seeks to enhance the University's standing as a global leader in sustainability. It assesses the progress of the University of Florida's sustainability efforts as compared to national and international best practices and pursues their implementation when appropriate. It aids in the development of policy with the Office of Sustainability and participates in the annual evaluations of that Office, its director and academic officer.

(3) Committee Reports

- (a) Committees shall report to the Senate or to the Senate Steering Committee, orally or in writing, at the request of the Senate or the Steering Committee. Generally such reports will be brief and will be made to inform the Senate concerning committee policies and procedures.
- (b) Brief summaries of committee reports may be submitted to the Steering Committee in time for inclusion in the information agenda.
- (c) At the request of 10 or more Senators, any committee report which has been submitted to the Senate shall be opened for discussion and for possible transfer to the action agenda.
- (d) The Graduate Council and the University Curriculum Committee shall be required to report to the Senate when either is considering creating a new degree program or abolishing an old one.

(4) Council and Committee Membership

- (a) All Senate Policy Council and Senate Standing and Joint Committee members elected by the Senate shall be elected by ballots mailed to all voting members of the Senate by the Secretary of the Senate. Ties in the voting shall be settled by lot.
- (b) If two or more council or committee members are to be elected for terms of different lengths, the longest term of office shall go to the candidate receiving the most votes, the next longest term shall go to the candidate receiving the second highest number of votes, etc. until all the council or committee vacancies are filled.
- (c) Unless otherwise provided, membership in the Senate is not prerequisite for election to Senate or Joint committees. Membership in the Senate is a prerequisite for election to Senate Policy Councils.

- (d) Unless otherwise provided, the members of Senate Policy Councils and Senate and Joint committees shall serve for terms of three years, except that the first time a councilor committee is elected there will be as nearly as possible an equal distribution of the members with terms of one, two and three years. The terms of members of special committees may be similarly staggered, and they shall not be for more than three years.
 - (e) As opportunity offers, changes should be made in the elected personnel of every Senate and Joint committee.
 - (f) In January of each year, the chair of each Senate Policy Council and Senate and Joint committee shall advise the President and the Nominating Committee of the names of elected council and committee members whose terms are about to expire, and may suggest suitable nominees for the vacancies. Wherever a vacancy occurs other than by expiration of term in the case of members elected to serve, the council or committee chair shall notify the Senate Chair, who, in consultation with the Senate Steering Committee, shall select a replacement until the next annual election of members at which time an individual will be elected to fill the remainder of the term.
- (5) Committee Chairperson
- (a) Unless otherwise provided, each Senate committee shall annually elect its own chairperson at the end of the academic year. In the absence of an elected chair, the Committee on Committees shall designate an acting chair to convene the first meeting for the purpose of electing a chair who shall conduct such other business as may be appropriate.
 - (b) It shall be the duty of every committee chair to inform the Steering Committee of committee actions and matters under consideration.

SENATE BYLAW 21
Definition of Faculty
(Senate Bylaw 21, April 15, 2004, February 17, 2005, August 23, 2018)

(A) Titles

- (1) Persons employed by the University of Florida during the regular academic year are members of the faculty if they hold one of the following academic titles:
 - (a) Eminent Scholar
 - (b) Graduate Research Professor
 - (c) Distinguished Service Professor, Distinguished Research Curator
 - (d) Distinguished Professor
 - (e) Professor, Associate Professor, or Assistant Professor
 - (f) Curator, Associate Curator, or Assistant Curator
 - (g) Research Scientist, Associate Research Scientist, or Assistant Research Scientist
 - (h) Scholar, Associate Scholar, or Assistant Scholar
 - (i) Engineer, Associate Engineer, or Assistant Engineer
 - (j) Extension Scientist, Associate Extension Scientist, or Assistant Extension Scientist
 - (k) University Librarian, Associate University Librarian, or Assistant University Librarian
 - (l) Master Lecturer, Senior Lecturer, or Lecturer
 - (m) PKY University Developmental Research School Professor, PKY Associate Professor, PKY Assistant Professor, or PKY Instructor
 - (n) County Extension Agent IV, County Extension Agent III, County Extension Agent II, County Extension Agent I
 - (o) Any of the above titles modified only by clinical, research, or extension
- (2) University employees who hold the academic titles of Senior Associate In, Associate In, or Assistant In, are considered members of the faculty unless the appointing College certifies their primary assignment to be in administrative support areas of the University instead of in direct pursuit of the teaching, research and academic service missions of the University.

By December 15 of each academic year, each College shall transmit to the Secretary of the Senate a list of those Senior Associates In, Associates In, or Assistants In whose duties are primarily administrative support and who should be excluded pursuant to this section. A committee in each College, as required in Article III of the Constitution of the University of Florida, shall determine who is excluded on the basis of the principle stated in Bylaw 21(B). Any dispute as to exclusion under this section shall be referred to the College Tenure and Promotion Committee for final determination.

(B) Faculty Characteristics

- (1) The following principle shall be considered in amending the criteria and titles listed above and in resolving ambiguous cases.
- (2) Members of the faculty share most of the following characteristics.
 - (a) They are hired through nationally competitive processes.
 - (b) They are retained and promoted using national, peer-reviewed criteria.
 - (c) They participate, to some degree, in teaching, research, and service.
 - (d) They are eligible for tenure.
 - (e) Their primary employer is the University of Florida.
 - (f) They hold a terminal degree in their field.
 - (g) They are hired by their faculty peers.

SENATE BYLAW 22

Procedures for College, School and Departmental Changes
(Senate Bylaw 21, April 15, 2009)

Under the Constitution, the Faculty Senate approves any changes to the structure and character, including but not limited to forming, consolidating, transferring, closing and renaming, of the colleges, schools and departments. For the Faculty Senate to consider such a proposed change, the following information must be submitted to the Faculty Senate Steering Committee.

- (1) A proposal that includes a description of the proposed change, the rationale for the change, its budgetary implications, and its impact on faculty, staff, and students;
- (2) A tally of the faculty vote in the affected units;
- (3) A description of the input received from appropriate Academic Unit faculty governing bodies;
- (4) A statement of support from the appropriate Dean or Director, Vice President, and Provost; and
- (5) A statement of support from the University Curriculum Committee and the Graduate Council as appropriate.